**Schengen Information System (SIS)**

Articles 53 of Regulation (EU) 2018/1861 and 67 of Regulation (EU) 2018/1862 (Schengen Information System (SIS) Regulations), include provisions as regard the exercise of the rights of the data subject (natural person), for access, correction of inaccurate data and the deletion of data that has been illegally stored in the SIS, as provided for in the General Data Protection Regulation (EU) 2016/679 and in the Directive (EU) 2016/680.

A relevant request, for the exercise of any of the aforementioned rights, can be submitted, in any EU Member State, regardless of the country of residence of the data subject. It is noted that the right may be limited in whole or in part, in case the conditions set by the applicable legislation, in each instance, are met.

To exercise any of the aforementioned rights:

1. **A request is submitted, using the special form, by:** (please refer to the bottom of the page):

 ─ by the applicant himself/herself, or by the parent/guardian (in the case of a minor under 18), or

 ─ by a lawyer / legal representative acting on his/her behalf. In this case, the request should also be accompanied by a relevant power of attorney document (e.g. attorney appointment document).

1. **Accompanying request documents:**

The request must be accompanied by the necessary supporting documents for the purpose of verifying the identity of the person, that the request concerns i.e. by identification documents (copies), duly certified:

─ certified copy of passport or identity card, while

─ in the event that the applicant is a foreign national and resides in the Republic of Cyprus, a certified copy of the Aliens Registration Card is required.

In case the request is submitted by a representative of the applicant, e.g. parent/guardian of a minor or legal representative/lawyer, this should be additionally accompanied by a certified copy of his identification document and, where applicable, the relevant ORIGINAL power of attorney. In such event, requests should be submitted, ONLY, by regular mail.

**What does the term "certified copies" include?**

**In case** the accompanying public documents have been issued by a Cypriot Competent Authority, the certification is carried out by the same Competent Authority (e.g. the Ministry of the Interior, for a Cypriot identity card/passport, the Civil Registry and Migration Department, for an alien's registration card).

**In case** the accompanying public documents have been issued in other states, they must be duly certified, in accordance with the **Convention on the Abolition of the Requirement of Legalization of Foreign Public Documents** (Ratifying) Law of 1972 (L. No 50/72) (Apostille stamp).

**In the case of** accompanying documents, which have been issued in states that have not ratified the Convention on the Abolition of the Requirement of Legalization of Foreign Public Documents, concluded in Hague on 5.10.1961 (Apostille), these should bear diplomatic certification, that is, the copy of the document, should bear the stamp either of the Ministry of Foreign Affairs of the applicant's state and of the Embassy/Consulate of the Republic of Cyprus in that state, or the stamp of the Ministry of Foreign Affairs of the applicant's state and the Embassy/Consulate of the applicant's state in Cyprus and then this is to be also certified by the Ministry of Foreign Affairs of the Republic of Cyprus.

**Furthermore, in case** there is no Embassy/Consulate of the Republic of Cyprus in the applicant's state, the documents must be certified with the stamp of the Ministry of Foreign Affairs of his state and then by the nearest Embassy/Consulate, which are accredited in the Republic of Cyprus.

1. **How to submit a request:**

The request can be submitted: - by post to:

Cyprus Police Headquarters,

European Union & International Police Cooperation Directorate,

National SIRENE Bureau,

Lieutenant General Evangelos Florakis Street,

1478, Nicosia, Cyprus

- by e-mail: sirene@police.gov.cy

 - by hand, at any Police Station of the Cyprus Police.

1. **Cost**

The request is submitted without any financial charges.

1. **Forms**

FORM - SUBMITTING A REQUEST FOR ACCESS TO SIS DATA

FORM - SUBMITTING A REQUEST FOR CORRECTION OR DELETION OF SIS DATA